

# Case Township Minutes February 13, 2023

**Call to Order** - The meeting was called to order at 7:04pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath, Wendy Brooks and Erin Griffith attended. Also in attendance were Paul Counterman, Fire Chief and Lisa Pochmara, 1<sup>st</sup> Responder Coordinator.

**Public Welcome & Comments** – Sarah Melching, from Presque Isle County Emergency Management and Homeland Security gave a presentation on the 2021 Presque Isle County Hazard Mitigation Plan.

**Review & Approval of Minutes** – Mr. Lewis motioned to accept the December 12, 2022 minutes without being read aloud. Wendy Brooks seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** - Mr. Bednark reports 71 runs with 7 being in Case for the month of January. New Echo unit and Lift mats ordered.
- **Exercise Room** - Ms. Griffith reported 149 visitors with \$160.00 collected for the month of December and 323 visitors with \$281.00 collected for the month of January.
- **Fire Department** – Mr. Counterman reported 0 runs in December and 1 assist run for the month of January.
- **First Responders** – Mrs. Pochmara reported 3 runs for the month of December and 5 runs for the month of January.

Mr. Lewis made a motion to accept all reports. Ms. Griffith seconded and the motion was unanimously carried.

## **Old Business** –

### ***1. Update on Fire Department Renovations***

Flooding at Fire Department: Flooring covered by insurance company at \$1.88 per square foot. Fire Department Chief would like replacement with Pergo tiles estimated at \$2.00-\$4.00 per square foot. Dri-lock has been suggested for the crawl space and bids are being accepted.

**New Business –**

***1. Alpena County Search and Rescue monthly meetings at Community Center***

Mr. Lewis motioned to allow Alpena Search and rescue to have their monthly meeting in Suite #3 at no charge. Mr. Gamrath Seconded and the motion unanimously carried.

***2. 4-H STEM Program monthly meetings at Community Center***

Mrs. Brooks motioned to allow the 4-H STEM Program to have their monthly meeting in Suite #3 at no charge. Ms. Griffith Seconded and the motion unanimously carried.

***3. Resolution for assessor to assess 10% of properties annually instead of 20%***

A motion was made by Ms. Griffith to approve the Resolution for Township Assessor to inspect 10% of Township Properties instead of 20%. Mr. Lewis seconded the motion and a roll call vote was taken with the following result.

<b><i>Chris Bednark</i></b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Chuck Lewis</i></b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Erin Griffith</i></b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Brian Gamrath</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Wendy Brooks</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Resolution adopted.

***4. Resolution to adopt the 2021 Presque Isle County Hazard Mitigation Plan***

A motion was made by Ms. Brooks to approve the Resolution to adopt the 2021 Presque Isle County Hazard Mitigation Plan. Mr. Lewis seconded the motion and a roll call vote was taken with the following result.

<b>Chris Bednark</b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Chuck Lewis</b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Erin Griffith</b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Brian Gamrath</b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Wendy Brooks</b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Resolution adopted.

### **5. iPads for the Case Township Board Members**

After discussion, the board agreed to have Mr. Lewis purchase five refurbished iPads for the board members from the Treasurer budget to combat paper waste and printing costs.

### **6. Office Depot Credit Card**

After discussion, the board agreed to apply for an Office Depot Business credit card for office supply purchases.

### **Financial Review**

- |  |                    |
|--|--------------------|
| a. Review of Expenditures (Journal Dec 13, 2022 thru Jan 02, 2023)   | = \$11,199.32      |
| b. Review of Expenditures (Journal Jan 03, 2023 thru Jan 09, 2023)   | = \$ 0.00          |
| c. Approval of Expenditures (Journal Jan 10, 2023 thru Feb 06, 2023) | = \$23,791.04      |
| d. Approval of Expenditures (Journal Feb 07, 2023 thru Feb 13, 2023) | = \$15,774.56      |
| <b>Total Expenses</b>  | <b>\$50,764.92</b> |
|  |                    |
| e. Profit & Loss Statement as of December 31, 2022                   |                    |
| f. Profit & Loss Statement as of January 31, 2023                    |                    |
| g. Balance Sheet as of December 31, 2022                             |                    |
| h. Balance Sheet as of January 31, 2023                              |                    |

A motion was made by Mr. Lewis to approve the expenditures and pay the bills. Mr. Gamrath seconded and the motion was unanimously carried.

### **Public Comment**

- There was no public comment at this time.

There being no further items for discussion, Mrs. Brooks made a motion to adjourn the meeting at 8:20pm. Mr. Lewis seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the March 13, 2023 Case Township Board Meeting.

# Case Township Minutes March 13, 2023

**Call to Order** - The meeting was called to order at 7:00pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath and Erin Griffith attended. Also in attendance was Paul Counterman, Fire Chief.

**Public Welcome & Comments** – No public in attendance.

**Review & Approval of Minutes** – Mr. Lewis motioned to accept the February 13, 2023 minutes without being read aloud. Mr. Gamrath seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** - Mr. Bednark reports 71 runs with 10 being in Case for the month of February.
- **Exercise Room** - Ms. Griffith reported 272 visitors with \$143.00 collected for the month of February.
- **Fire Department** – Mr. Counterman reported 1 run for the month of February. Mr. Counterman asked for the down payment to D&T Roofing & Siding Inc. be paid, in order to start the Fire Department repair project.
- **First Responders** – No report available for the month of February.

Mr. Lewis made a motion to accept all reports. Ms. Griffith seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

### **1. Onaway Area Ambulance Service budget-**

The 2023-2024 OAAS proposed budget was given to the board for review.

## **Old Business** –

### ***1. Resolution for Assessor inspections-***

Mr. Lewis motioned to rescind resolution # 2023-02-13-23.1, as Assessor inspections of 10% are not available. Brian Gamrath seconded and a roll call vote was taken with the following result.

<b>Chris Bednark</b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Chuck Lewis</b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Erin Griffith</b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Brian Gamrath</b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Wendy Brooks</b>	Trustee	Not present	

Mr. Bednark declared the Resolution adopted.

#### **New Business –**

##### ***1. Assessor compensation rate***

The board was given the Assessor's new compensation rate for review. After discussion, the board will be accepting bids for a new assessor.

##### ***2. Estimate and request for down payment for Fire Department remodel-***

Mr. Lewis motioned to issue the down payment check in the amount of \$6,650.00 to D&T Roofing and Siding, Inc. to begin repairs on the Fire Department building. Mr. Gamrath Seconded and the motion unanimously carried.

##### ***3. Resolution to increase the fire department building fund expense account by \$30,041.41 and increase the miscellaneous income budgeted amount by \$30,041.41, to accommodate flood damage remodeling of the fire department building.***

Mr. Lewis motioned to approve the Resolution to increase the fire department building fund expense account by \$30,041.41 and increase the miscellaneous income budgeted amount by \$30,041.41, to accommodate flood damage remodeling of the fire department building. Mr. Gamrath seconded the motion and a roll call vote was taken with the following result.

<b>Chris Bednark</b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Chuck Lewis</b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Erin Griffith</b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Brian Gamrath</b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b>Wendy Brooks</b>	Trustee	Not present	

Mr. Bednark declared the Resolution adopted.

### Financial Review

a. Approval of Expenditures (Journal Feb 14, 2023 thru Mar 06, 2023)	= \$28,602.12
b. Approval of Expenditures (Journal Mar 07, 2023 thru Mar 13, 2023)	= \$10,532.56
<b>Total Expenses</b>	<b>\$39,134.68</b>

- c. Profit & Loss Statement as of February 28, 2023
- d. Balance Sheet as of February 28, 2023

A motion was made by Mr. Gamrath to approve the expenditures and pay the bills. Ms. Griffith seconded and the motion was unanimously carried.

### Public Comment

- There was no public comment at this time.

There being no further items for discussion, Ms. Griffith made a motion to adjourn the meeting at 8:34pm. Mr. Gamrath seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the April 10, 2023 Case Township Board Meeting.

# Case Township Minutes April 10, 2023

**Call to Order** - The meeting was called to order at 7:01pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath and Erin Griffith attended. Also in attendance were Paul Counterman, Fire Chief and Lisa Pochmara, 1<sup>st</sup> Responder.

**Public Welcome & Comments** – 2 citizens in attendance with no comments.

**Review & Approval of Minutes** – Mr. Lewis motioned to accept the March 13, 2023 minutes without being read aloud. Ms. Griffith seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** - Mr. Bednark reports 64 runs with 4 being in Case for the month of March. OAAS has approved its 2023-2024 budget.
- **Exercise Room** - Ms. Griffith reported 285 visitors with \$234.00 collected for the month of March.
- **Fire Department** – Mr. Counterman reported 2 mutual aid runs for the month of March. Remodeling of the Fire Department building is near completion. The primer pump on the tanker seized. New parts have been ordered. The pump motor on the brush truck seized and a new motor has been purchased. 4 trucks are in need of repairs totaling \$12,000.00.
- **First Responders** – Reported 2 runs for the month of March. The Gertz foundation donated two AED's to the Fire Department/1<sup>st</sup> Responders. Steve Northrop has been added to the 1<sup>st</sup> Responders roster.

Mr. Lewis made a motion to accept all reports. Mr. Gamrath seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

**1. Van Houten's no longer offering lawn care services-** Mr. Bednark reports Eddy Szymoniak has put in a bid for the open position.



## **Old Business –**

### **1. D&T second installment payment-**

Mr. Lewis motioned to send payment of \$4,500.00 to D&T for second installment request with the remaining \$1,500.00 balance to be paid upon project completion. Ms. Griffith seconded and the motion unanimously carried.

## **New Business –**

### **1. New Assessor Contract**

After discussion, the new assessor contract will be placed on hold until the May board meeting. Ms. Griffith will contact MTA regarding assessor employment classification.

### **2. Offer to purchase Twp lot adjacent the cemetery-**

Mr. Lewis motioned to decline the offer to purchase said parcel. Mrs. Brooks seconded and the motion unanimously carried.

### **3. Raising hall rental fee-**

Ms. Griffith motioned to raise the hall rental fee from \$35.00 to \$50.00. Mrs. Brooks seconded the motion unanimously carried.

### **4. Spring Cleanup-**

Spring cleanup will be held on Saturday, April 22, 2023 at 10:00am. Volunteers will meet at the Riverside Cemetery.

### **5. Summer Youth Program-**

The board decided to permanently shut down the summer youth program and donate any remaining funds to the Millersburg library.

## **Financial Review**

- |    |   |                    |
|----|---|--------------------|
| a. | Approval of Expenditures (Journal Mar 14, 2023 thru Apr 03, 2023) | = \$12,993.32      |
| b. | Approval of Expenditures (Journal Apr 04, 2023 thru Apr 10, 2023) | = \$10,406.79      |
|    | <b>Total Expenses</b>   | <b>\$23,400.11</b> |
| c. | Profit & Loss Statement as of March 31, 2023                      |                    |
| d. | Balance Sheet as of March 31, 2023                                |                    |

A motion was made by Ms. Griffith to approve the expenditures and pay the bills. Mr. Gamrath seconded and the motion was unanimously carried.

**Public Comment**

- There was no public comment at this time.

There being no further items for discussion, Mr. Gamrath made a motion to adjourn the meeting at 8:06pm. Mr. Lewis seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the May 08, 2023 Case Township Board Meeting.

# Case Township Special Board Meeting

## Minutes

### April 26, 2023

**Call to Order** - The meeting was called to order at 7:02pm by Ms. Griffith.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath, Erin Griffith and Wendy Brooks attended.

**Public Welcome & Comments** – No public in attendance.

#### **New Business** –

##### **1. Confirmation of new sexton-**

Mrs. Brooks motioned to hire Justin Bruder and Hope Manning as the new Case Township Sextons. Mr. Lewis seconded and the motion unanimously carried.

##### **2. Sexton compensation-**

Ms. Griffith motioned to raise the sexton compensation from \$85.00 to \$100.00. Mr. Lewis seconded and the motion unanimously carried.

After discussion with the new sexton, Mr. Lewis motioned to raise the sexton compensation from \$85.00 to \$250.00. Mrs. Brooks seconded and the motion unanimously carried.

##### **3. Burial fees-**

Mr. Gamrath motioned to raise the burial fees from \$350.00 to \$700.00 for standard burials and from \$150.00 to \$350.00 for urn burials. Mr. Lewis seconded and the motion unanimously carried.

After discussion with the new sexton, Mr. Lewis motioned to raise the burial fee from \$150.00 to \$400.00 for urn burials. Mr. Gamrath seconded and the motion unanimously carried.

#### **Public Comment-**

- There was no public comment at this time.

There being no further items for discussion, Mrs. Brooks made a motion to adjourn the meeting at 7:35pm. Mr. Lewis seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the May 08, 2023 Case Township Board Meeting.

# Case Township Minutes May 08, 2023

**Call to Order** - The meeting was called to order at 7:02pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath, Erin Griffith and Wendy Brooks attended. Also in attendance was Paul Counterman, Fire Chief.

**Public Welcome & Comments** – 1 citizen in attendance with no comment.

**Review & Approval of Minutes** – Mr. Lewis motioned to accept the April 10, 2023 minutes without being read aloud. Mr. Gamrath seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** – No report available at this time.
- **Exercise Room** - Ms. Griffith reported 221 visitors with \$180.00 collected for the month of April.
- **Fire Department** – Mr. Counterman reported the brush truck pump is fixed and the Fire Department building remodel is complete.
- **First Responders** – No report available at this time.

Mr. Lewis made a motion to accept all reports. Ms. Griffith seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

1. No FYI or Correspondence for the month of April.

## **Old Business –**

### **1. New Assessor contract-**

Mr. Lewis motioned to accept the Assessor contract from Rivers Edge Assessing, effective July 01, 2023. Mr. Gamrath seconded and a roll call vote was taken with the following result.

<b><i>Chris Bednark</i></b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Chuck Lewis</i></b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Erin Griffith</i></b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Brian Gamrath</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Wendy Brooks</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Motion passed.

## **2. Donation of SYP funds to the Millersburg Library-**

Ms. Griffith motioned to donate the remaining funds of \$3,858.68 from the Summer Youth Program account to the Millersburg branch of the Presque Isle District Library and close the SYP bank account. Mrs. Brooks seconded and the motion unanimously carried.

## **New Business –**

### **1. Move 2023-2024 budget from proposed to tentative-**

Mr. Lewis motioned to amend the proposed 2023-2024 budget as follows and move the budget from proposed to tentative. Raise the Clerk's salary by \$75.00; make the Clerk's Fire Department salary \$999.96 and add \$1,800.00 to the Election account for Clerk's election pay of \$900.00 per election. Mrs. Brooks seconded and a roll call vote was taken with the following result.

<b><i>Chris Bednark</i></b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Chuck Lewis</i></b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Erin Griffith</i></b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Brian Gamrath</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Wendy Brooks</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Motion passed.

### **2. Playground Plan grant collaboration-**

Ms. Griffith motioned to allow collaboration with the Presque Isle District Library to write grants for sensory items for the Case Township playground. Mr. Lewis seconded and the motion unanimously carried.

### **3. Lower Fire Department CD contributions for FYE 2023-2024-**

Ms. Griffith motioned to amend the FYE 2023-2024 proposed budget to reduce the Fire Department CD contributions by half for FYE 2023-2024 only, and place the money in the Fire Department truck maintenance account.

Internal XFR for new rig	from \$14,000.00 to \$7,000.00
Internal XFR for vehicle	from \$20,000.00 to \$10,000.00
Internal XFR for Bldg improvements	from \$10,000.00 to \$5,000.00

Mrs. Brooks seconded and a roll call vote was taken with the following result.

<b><i>Chris Bednark</i></b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Chuck Lewis</i></b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Erin Griffith</i></b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Brian Gamrath</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Wendy Brooks</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Motion passed.

### **Financial Review**

- |    |   |                    |
|----|---|--------------------|
| a. | Approval of Expenditures (Journal Apr 11, 2023 thru May 01, 2023) | = \$12,123.54      |
| b. | Approval of Expenditures (Journal May 02, 2023 thru May 08, 2023) | = \$22,576.12      |
|    | <b>Total Expenses</b>   | <b>\$38,326.11</b> |
| c. | Profit & Loss Statement as of April 30, 2023                      |                    |
| d. | Balance Sheet as of April 30, 2023                                |                    |

A motion was made by Mrs. Brooks to approve the expenditures and pay the bills. Mr. Lewis seconded and the motion was unanimously carried.

### **Public Comment**

- There was no public comment at this time.

There being no further items for discussion, Ms. Griffith made a motion to adjourn the meeting at 8:12pm. Mr. Gamrath seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the June 12, 2023 Case Township Board Meeting.



# Case Township Minutes June 12, 2023

**Call to Order** - The meeting was called to order at 7:01pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath, Erin Griffith and Wendy Brooks attended. Also in attendance were Paul Counterman, Fire Chief and Lisa Pochmara, 1<sup>st</sup> responder coordinator.

**Public Welcome & Comments** – 2 citizens in attendance. One citizen brought up a need for a light at Orcutt Road and was informed the PIE&G pole was located in Ocqueoc Township.

**Review & Approval of Minutes** – Mrs. Brooks motioned to accept the May 08, 2023 minutes without being read aloud. Mr. Lewis seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** – Mr. Bednark reported 52 runs in April with 4 in Case Twp. and 61 runs in May with 9 in Case Twp. The ambulance service is awaiting delivery of their new Echo unit.
- **Exercise Room** - Ms. Griffith reported 128 visitors with \$100.50 collected for the month of May.
- **Fire Department** – Mr. Counterman reported 2 runs with no active fire due to smoke from Canada. A presentation of a fire fighter rifle was donated to the Fire Department in memory of Dale Leach.
- **First Responders** – Mrs. Pochmara reported 1 run for the month of April and one run for the month of May. All AED's have been received and distributed to Case Twp. rescue vehicles.

Mr. Lewis made a motion to accept all reports. Ms. Griffith seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

1. As of July 01, 2023 the Case Twp. Custodian will be retiring. The Case Township board accepts her resignation with thanks for all her years of hard work.

## **Old Business –**

There is no old business for the month of June, 2023.

### **1. Introduction of New Assessor-**

River's Edge Assessing gave a presentation and accepted questions regarding their assessing services. River's Edge Assessing will replace Allan Berg as assessor of record beginning July 01, 2023.

## **New Business –**

### **2. Resolution to move the 2023-2024 Budget from Tentative to Approved-**

Mr. Lewis motioned to move the 2023-2024 budget from tentative to approved. Ms. Griffith seconded and a roll call vote was taken with the following result.

<i><b>Chris Bednark</b></i>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i><b>Chuck Lewis</b></i>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i><b>Erin Griffith</b></i>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i><b>Brian Gamrath</b></i>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i><b>Wendy Brooks</b></i>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Resolution adopted.

### **3. Purchase of new equipment for the exercise room-**

Mrs. Brooks motioned to allow purchase of new equipment for the exercise room. Mr. Lewis seconded and the motion unanimously carried.

### **4. Resolution to Modify Budget-**

Mr. Lewis motioned to move \$70,682.15 from the Huron Debt Reserve account to the Federal Grant-APRA account for the Twp. portion of the new HVAC heating and cooling system and balance the 2022-2023 budget. Ms. Griffith seconded and a roll call vote was taken with the following result.

<b><i>Chris Bednark</i></b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Chuck Lewis</i></b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Erin Griffith</i></b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Brian Gamrath</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Wendy Brooks</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Resolution adopted.

### Financial Review

- a. Approval of Expenditures (Journal May 09, 2023 thru June 05, 2023) = \$17,294.40
- b. Approval of Expenditures (Journal June 06, 2023 thru June 12, 2023) = \$15,280.59
- Total Expenses                      \$32,574.99**
- c. Profit & Loss Statement as of May 31, 2023
- d. Balance Sheet as of May 31, 2023

A motion was made by Ms. Griffith to approve the expenditures and pay the bills. Mrs. Brooks seconded and the motion was unanimously carried.

### Public Comment

- There was no public comment at this time.

There being no further items for discussion, Mr. Gamrath made a motion to adjourn the meeting at 8:07pm. Mr. Bednark seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the July 10, 2023 Case Township Board Meeting.

# Case Township Minutes July 10, 2023

**Call to Order** - The meeting was called to order at 7:01pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath, Erin Griffith and Wendy Brooks attended. Also in attendance was Paul Counterman, Fire Chief.

**Public Welcome & Comments** – 1 citizen in attendance.

**Review & Approval of Minutes** – Mr. Lewis motioned to accept the June 12, 2023 minutes without being read aloud. Ms. Griffith seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** – Mr. Bednark reported 73 runs in June, with 12 in Case Twp. The ambulance service is still awaiting delivery of their new Echo unit. OAAS is considering employee health insurance.
- **Exercise Room** - Ms. Griffith reported 153 visitors with \$110.00 collected for the month of June.
- **Fire Department** – Mr. Counterman reported 0 runs for the month of June. The fire department is waiting on cascade system repairs.
- **First Responders** – Mr. Counterman reported 3 runs for the month of June.

Mr. Lewis made a motion to accept all reports. Mr. Gamrath seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

1. Board of review will be meeting on July 18, 2023 at 3:00pm.

## **Old Business** –

There is no old business for the month of July, 2023.

## **New Business –**

### **1. Resolution to balance the fire department FYE 6/30/2023 budget-**

Ms. Griffith motioned to withdraw \$20,345.07 from the restricted Building Fund CD (Internal XFR) and deposit said monies in the Case Township general checking account (101-000-101, sub account 205-336-672) to balance the fire department FYE 6/30/2023 budget. Mr. Lewis seconded and a roll call vote was taken with the following result.

<b><i>Chris Bednark</i></b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Chuck Lewis</i></b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Erin Griffith</i></b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Brian Gamrath</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Wendy Brooks</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Resolution adopted.

### **2. Resolution to balance the Case Township FYE 6/30/2023 budget-**

Ms. Griffith motioned to adjust the cemetery and professional services accounts to meet expenditures and move \$4,188.54 from Twp. Overhead (101-000-101) to balance FYE 6/30/2023 budget. Mr. Lewis seconded and a roll call vote was taken with the following result.

<b><i>Chris Bednark</i></b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Chuck Lewis</i></b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Erin Griffith</i></b>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Brian Gamrath</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<b><i>Wendy Brooks</i></b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Resolution adopted.

### **3. Resolution to allow Case Township to loan \$30,000.00 to the Case Township fire department-**

Ms. Griffith motioned to loan the Case Township fire department \$30,000.00 to sustain the fire department financials from July 01, 2023 to December 31, 2023, with the loan to be repaid from tax revenue FYE 6/30/2024, in January, 2024. Mr. Lewis seconded and a roll call vote was taken with the following result.

<i>Chris Bednark</i>	Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i>Chuck Lewis</i>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i>Erin Griffith</i>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i>Brian Gamrath</i>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i>Wendy Brooks</i>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Bednark declared the Resolution adopted.

### **4. MABAS State Wide Mutual Aid Agreement-**

Mr. Lewis motioned to join the MABAS State Wide Mutual Aid Agreement. Mrs. Brooks seconded and the motion was unanimously carried.

### **5. Allow application of weed spray on playground-**

Mr. Gamrath motioned to allow weed spray to be applied to the Case Township playground. Ms. Griffith seconded and the motion was carried with a 4 to 1 vote.

### **6. Vandalism in exercise room-**

After discussion, the board elected to post signs warning of cameras in building and vandals to be prosecuted. All board members agreed to periodically check the building when in the vicinity.

### **Financial Review**

- a. Approval of Expenditures (Journal June 13, 2023 thru July 03, 2023) = \$13,964.56
- b. Approval of Expenditures (Journal July 04, 2023 thru July 10, 2023) = \$ 5,368.94
- Total Expenses** **\$19,333.50**
  
- c. Profit & Loss Statement as of June 30, 2023
- d. Balance Sheet as of June 30, 2023

A motion was made by Mr. Lewis to approve the expenditures and pay the bills. Ms. Griffith seconded and the motion was unanimously carried.

**Public Comment**

- There was no public comment at this time.

There being no further items for discussion, Mr. Gamrath made a motion to adjourn the meeting at 7:50pm. Mr. Lewis seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the August 14, 2023 Case Township Board Meeting.

# Case Township Minutes August 14, 2023

**Call to Order** - The meeting was called to order at 7:00pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath and Erin Griffith attended. Also in attendance were Paul Counterman, Fire Chief and Lisa Pochmara, 1<sup>st</sup> Responder Coordinator.

**Public Welcome & Comments** – 1 citizen was in attendance.

**Review & Approval of Minutes** – Mr. Lewis motioned to accept the July 10, 2023 minutes without being read aloud. Ms. Griffith seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** – Mr. Bednark reported 73 runs in July, with 12 in Case Twp.
- **Exercise Room** - Ms. Griffith reported 164 visitors with \$118.00 collected for the month of July.
- **Fire Department** – Mr. Counterman reported 0 runs for the month of July. The cascade system repairs are complete.
- **First Responders** – Mrs. Pochmara reported 2 runs for the month of July.

Mr. Lewis made a motion to accept all reports. Mr. Bednark seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

There is no FYI or correspondence for the month of July.

## **Old Business** –

There is no old business for the month of July.



## **New Business –**

### **1. New lot markers for cemetery-**

The sexton asked for new lot markers for the cemetery. Ms. Griffith will call to get estimate on replacement markers.

### **2. Website design bid-**

After board discussion on website specifics, Mr. Lewis motioned to accept the website design bid from Valitify, LLC. Mr. Bednark seconded and the motion was unanimously carried.

### **3. Soffit repair bid-**

Mr. Lewis motioned accept the bid from Bradley Baughman for repairs to the Community center roof soffit. Ms. Griffith seconded and the motion was unanimously carried.

### **4. Change signors on bank accounts-**

Mr. Lewis motioned to remove Dottie Baily-Loy from all bank accounts owned by Case Township and add Diane Lewis to all bank accounts owned by Case Township. Ms. Griffith seconded and the motion was unanimously carried.

## **Financial Review Township**

- |    |  |                    |
|----|--|--------------------|
| a. | Approval of Expenditures (Journal July 11, 2023 thru Aug 07, 2023) | = \$33,515.75      |
| b. | Approval of Expenditures (Journal Aug 08, 2023 thru Aug 14, 2023)  | = \$ 6,180.24      |
|    | <b>Total Expenses</b>  | <b>\$39,695.99</b> |
|    |  |                    |
| c. | Profit & Loss Statement as of July 31, 2023                        |                    |
| d. | Balance Sheet as of July 31, 2023                                  |                    |

## **Financial Review Fire Department**

- |    |  |                    |
|----|--|--------------------|
| a. | Approval of Expenditures (Journal July 11, 2023 thru Aug 07, 2023) | = \$23,249.83      |
| b. | Approval of Expenditures (Journal Aug 08, 2023 thru Aug 14, 2023)  | = \$ 855.81        |
|    | <b>Total Expenses</b>  | <b>\$24,105.64</b> |
|    |  |                    |
| c. | Profit & Loss Statement as of July 31, 2023                        |                    |
| d. | Balance Sheet as of July 31, 2023                                  |                    |

A motion was made by Mr. Lewis to approve the expenditures and pay the bills. Mr. Gamrath seconded and the motion was unanimously carried.

**Public Comment**

- The gym heating system was discussed between the board and a citizen. Mr. Bednark will contact Renick brothers for an update on the status of the gym heating system.

There being no further items for discussion, Mr. Lewis made a motion to adjourn the meeting at 7:38pm. Ms. Griffith seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the September 11, 2023 Case Township Board Meeting.

# Case Township Minutes September 11, 2023

**Call to Order** - The meeting was called to order at 7:01pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, Brian Gamrath, Wendy Brooks and Erin Griffith attended. Also in attendance was Paul Counterman, fire chief.

**Public Welcome & Comments** – 2 citizens were in attendance.

**Review & Approval of Minutes** – Mr. Gamrath motioned to accept the August 14, 2023 minutes without being read aloud. Mrs. Brooks seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** – Mr. Bednark reported 62 runs in August, with 4 in Case Twp. The ambulance is having difficulty finding employees without health benefits being available. The State of Michigan has changed paramedic licensing from classes to college courses.
- **Exercise Room** - Ms. Griffith reported 102 visitors with \$91.00 collected for the month of August.
- **Fire Department** – Mr. Counterman reported 2 runs, one assist for the month of August. The volunteer firefighters association is paying for E-dispatch for this year. The bump and run was a success with record numbers this year.
- **First Responders** – Mr. Counterman reported 5 runs for the month of August.

Mr. Lewis made a motion to accept all reports. Ms. Griffith seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

1. There will be a school election held November 07, 2023.

### **Old Business –**

There is no old business for the month of August.

### **New Business –**

#### **1. 9 day early voting sight with combined districts-**

After board discussion regarding election integrity, voting sights and budget concerns, Mr. Lewis motioned not to hold elections as a combined district and to hold township elections alone. Mrs. Brooks seconded and the motion was unanimously carried.

### **Financial Review Township**

- |    |   |                    |
|----|---|--------------------|
| a. | Approval of Expenditures (Journal Aug 15, 2023 thru Sept 04, 2023)  | = \$ 1,145.54      |
| b. | Approval of Expenditures (Journal Sept 05, 2023 thru Sept 11, 2023) | = \$ 6,163.22      |
|    | <b>Total Expenses</b>   | <b>\$ 7,308.76</b> |
|    |   |                    |
| c. | Profit & Loss Statement as of August 31, 2023                       |                    |
| d. | Balance Sheet as of August 31, 2023                                 |                    |

### **Financial Review Fire Department**

- |    |   |                    |
|----|---|--------------------|
| a. | Approval of Expenditures (Journal Aug 15, 2023 thru Sept 04, 2023)  | = \$ 48.72         |
| b. | Approval of Expenditures (Journal Sept 05, 2023 thru Sept 11, 2023) | = \$ 2,664.40      |
|    | <b>Total Expenses</b>   | <b>\$ 2,713.12</b> |
|    |   |                    |
| c. | Profit & Loss Statement as of August 31, 2023                       |                    |
| d. | Balance Sheet as of August 31, 2023                                 |                    |

A motion was made by Mr. Lewis to approve the expenditures and pay the bills. Ms. Griffith seconded and the motion was unanimously carried.

**Public Comment-**

- A concerned citizen once again brought up having a street light installed at Orcutt rd. and Ocqueoc rd. The board agreed to pay ½ of the electric bill if Ocqueoc Beringer agrees to pay the other ½.

There being no further items for discussion, Mrs. Brooks made a motion to adjourn the meeting at 7:45pm. Mr. Gamrath seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the October 09, 2023 Case Township Board Meeting.

# Case Township Minutes October 09, 2023

**Call to Order** - The meeting was called to order at 7:00pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Erin Griffith, Chuck Lewis and Wendy Brooks attended. Also in attendance were Paul Counterman, fire chief and Lisa Pochmara, 1<sup>st</sup> Responder Coordinator.

**Public Welcome & Comments** – 1 member of public was in attendance.

**Review & Approval of Minutes** – Mrs. Brooks motioned to accept the September 11, 2023 minutes without being read aloud. Ms. Griffith seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** – Mr. Bednark reported 71 runs in the month of September, with 11 in Case Twp.
- **Exercise Room** - Ms. Griffith reported 119 visitors with \$95.00 collected for the month of September.
- **Fire Department** – Mr. Counterman reported 2 runs, one assist for the month of September. The E-dispatch is being worked on and should be functioning shortly.
- **First Responders** – Mrs. Pochmara reported 4 runs for the month of September. The NFR license has been renewed for the year.

Mr. Lewis made a motion to accept all reports. Ms. Griffith seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

### **1. Estimate for street light at Ocqueoc and Orcutt Rd-**

Mr. Lewis motioned to table any further discussion until such time as Ocqueoc-Beringer agrees to pay ½ of the installation and monthly fees. Mrs. Brooks seconded and the motion was unanimously carried.

### **Old Business –**

#### **1. Update on soffit repair-**

Bradly is still interested in completing the repair job, however, he has been busy with other jobs.

#### **2. Update on electrical issue-**

Mr. Bednark will speak to Mr. Adas, Renick Brothers, Harfert Electric and PIE&G to find a solution to the electrical issue with the heating/cooling system.

### **New Business –**

No new business for the month of October.

### **Financial Review Township**

- |    |  |                     |
|----|--|---------------------|
| a. | Approval of Expenditures (Journal Sept 12, 2023 thru Oct 02, 2023) | = \$ 8,893.10       |
| b. | Approval of Expenditures (Journal Oct 03, 2023 thru Oct 09, 2023)  | = \$ 7,135.25       |
|    | <b>Total Expenses</b>  | <b>\$ 16,028.35</b> |
|    |  |                     |
| c. | Profit & Loss Statement as of September 30, 2023                   |                     |
| d. | Balance Sheet as of September 30, 2023                             |                     |

### **Financial Review Fire Department**

- |    |  |                    |
|----|--|--------------------|
| a. | Approval of Expenditures (Journal Sept 12, 2023 thru Oct 02, 2023) | = \$ 1,640.61      |
| b. | Approval of Expenditures (Journal Oct 03, 2023 thru Oct 09, 2023)  | = \$ 772.60        |
|    | <b>Total Expenses</b>  | <b>\$ 2,413.21</b> |
|    |  |                    |
| c. | Profit & Loss Statement as of September 30, 2023                   |                    |
| b. | Balance Sheet as of September 30, 2023                             |                    |

A motion was made by Mr. Lewis to approve the expenditures and pay the bills. Mrs. Brooks seconded and the motion was unanimously carried.

**Public Comment-**

- A concerned citizen discussed paving a portion of Ocqueoc Rd. in Millersburg. The citizen stated the cost to the Township would be \$48,000.00. After board discussion, it was found to be fiscally irresponsible for the Township to do so.
- Ken Lind from EMC Insurance discussed cyber security coverage. After board discussion, Mr. Lewis motioned to add cyber security to the existing Township insurance policy. Mrs. Brooks seconded and the motion was unanimously carried.

There being no further items for discussion, Mrs. Brooks made a motion to adjourn the meeting at 7:43pm. Mr. Lewis seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the November 13, 2023 Case Township Board Meeting.



# Case Township Minutes November 13, 2023

**Call to Order** - The meeting was called to order at 7:01pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Erin Griffith, Brian Gamrath, Chuck Lewis and Wendy Brooks attended. Also in attendance was Paul Counterman, fire chief.

**Public Welcome & Comments** – 1 member of public was in attendance.

**Review & Approval of Minutes** – Mr. Lewis motioned to accept the October 09, 2023 minutes without being read aloud. Ms. Griffith seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** – Mr. Bednark reported 57 runs in the month of October, with 16 in Case Twp.
- **Exercise Room** - Ms. Griffith reported 187 visitors with \$119.00 collected for the month of October.
- **Fire Department** – Mr. Counterman reported one assist for the month of October.
- **First Responders** – Mr. Counterman reported 2 runs for the month of October.

Mrs. Brooks made a motion to accept all reports. Mr. Lewis seconded and the motion was unanimously carried.

## **FYI & Correspondence-**

### **1. 2024 Elections**

Ms. Griffith reminded the board that everyone is up for re-election in 2024.

### **2. MTA meeting December 5<sup>th</sup>**

Case Township will be hosting the December 05, 2023 MTA monthly meeting.

### **3. Biographies for township website**

The board decided against placing biographies on the new website.

**Old Business –**

**1. Update on soffit repair-**

Repair on the soffit at the rear of building is complete.

**2. Update on electrical issue-**

The necessary parts have been ordered by Harfert Electric.

**3. Street light at Ocqueoc and Orcutt Rd.-**

Requestor was a no show.

**New Business –**

**1. Adjusting poverty exemption guidelines for 2024-**

Mrs. Brooks motioned to table until the December 11, 2023 board meeting in order to make necessary adjustments. Mr. Lewis seconded and the motion was unanimously carried.

**Financial Review Township**

- |    |   |      |                     |
|----|---|------|---------------------|
| a. | Approval of Expenditures (Journal Oct 10, 2023 thru Nov 06, 2023) | = \$ | 6,097.30            |
| b. | Approval of Expenditures (Journal Nov 07, 2023 thru Nov 13, 2023) | = \$ | 6,044.14            |
|    | <b>Total Expenses</b>   |      | <b>\$ 12,141.44</b> |
|    |   |      |                     |
| c. | Profit & Loss Statement as of October 31, 2023                    |      |                     |
| d. | Balance Sheet as of October 31, 2023                              |      |                     |

**Financial Review Fire Department**

- |    |   |      |                     |
|----|---|------|---------------------|
| a. | Approval of Expenditures (Journal Oct 10, 2023 thru Nov 06, 2023) | = \$ | 1,045.23            |
| b. | Approval of Expenditures (Journal Nov 07, 2023 thru Nov 13, 2023) | = \$ | 965.23              |
|    | <b>Total Expenses</b>   |      | <b>\$ 12,141.44</b> |
|    |   |      |                     |
| c. | Profit & Loss Statement as of October 31, 2023                    |      |                     |
| d. | Balance Sheet as of October 31, 2023                              |      |                     |

A motion was made by Mr. Lewis to approve the expenditures and pay the bills. Ms. Griffith seconded and the motion was unanimously carried.

**Public Comment-**

- The Township maintenance man brought it to the boards attention that the cemetery mower needs engine repair/replacement.

There being no further items for discussion, Mrs. Brooks made a motion to adjourn the meeting at 7:58pm. Mr. Lewis seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the December 11, 2023 Case Township Board Meeting.

# Case Township Minutes December 11, 2023

**Call to Order** - The meeting was called to order at 7:01pm by Mr. Bednark with everyone standing for the pledge of allegiance.

**Roll Call** - Chris Bednark, Chuck Lewis, and Wendy Brooks were present. Brian Gamrath and Erin Griffith were excused. Also, in attendance were Diane Lewis, Deputy Clerk, Lisa Pochmara, 1<sup>st</sup> Responder Coordinator, Paul Counterman Fire Chief, and Garry and Peggy Boldrey of Rivers Edge Assessing.

**Public Comments** – No comments.

**Review & Approval of Minutes** – Mr. Lewis motioned to accept the November 13, 2023 minutes without being read aloud. Mrs. Brooks seconded and the motion was unanimously carried.

## **Reports**

- **Ambulance** - Mr. Bednark reports 49 runs with 12 for Case for the month of November. Mr. Hyde reported they are still waiting for the ECHO replacement and is trying to sell the old ECHO unit. With the waiting time being excessive, Mr. Hyde has begun checking the cost of a new truck.
- **Exercise Room** – No report.
- **Fire Department** – Mr. Counterman reported 1 chimney fire which he did not have further information on. Mr. Adas spoke up and stated it was an old oil stove pipe with no damage to the house.
- **First Responders** – Mrs. Pochmara reported 5 runs for the month of November. The Medical Control is changing some rules and new equipment is being required. She is investigating pricing, hopefully with lower quantity minimums to help with the cost.

Mr. Lewis made a motion to accept all reports. Mrs. Brooks seconded and the motion was unanimously carried.

## **FYI and Correspondence**

## **Old Business**

- **Poverty Exemption** was reviewed. Initially the board by motion approved the resolution, however after hearing from Gary Boldrey edits were proposed and the motion revised to

approved with “foregoing amended resolution was offered with edits by Township Board Member Chuck Lewis and supported by Township Board Member Wendy Brooks. (Reference updates from Garry Boldrey update for additional changes approved)

Roll call was conducted as follows.

<b>Chris Bednark</b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	
<b>Chuck Lewis</b>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	
<b>Erin Griffith</b>	Clerk	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay	Absent
<b>Brian Gamrath</b>	Trustee	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay	Absent
<b>Wendy Brooks</b>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay	

Chris Bednark, Supervisor declared the resolution unanimously passed with edits.

#### **New Business**

- **Cleaning Bid** The bid received from Ms. Hoskins was \$20.00 per hour, estimated at \$560.00 per month. Mr. Lewis told the board Ms. Griffith was meeting with the North East Michigan Mental Health representative on Thursday to discuss options for their cleaning of our facility. They currently clean at Tom’s Market in Onaway. Mr. Bednark felt the current bid should be considered as she is insured and professional. Mr. Lewis explained to the board that the Clerk has the authority to hire and will make her decision after reviewing all options.

- **Rivers Edge Assessing, Garry Boldrey**

Mr. Boldrey will be present for the Board of Review tomorrow. He has a copy of what will be required and handed that over to Mr. Bednark. He has highlighted areas he is responsible for. From “5731 down” the township is required to take care of. By mid-June this must be loaded on the State’s website which Mr. Boldrey will do.

Mr. Boldrey explained the primary failure for the AMAR audit is the Poverty Guideline Resolution. It must state form #5737, the Application, and form # 4988, the Verification of Person completing the form, are on file. He also noted if the Board of Review is granting less than 100% exemption documentation including these forms must be sent to the State, see Bulletin #3 of 2021.

Mr. Lewis motioned they amend the amended Resolution with the above requirements and Mrs. Brooks supported. Roll call vote was unanimous by board members present.

<b><i>Chris Bednark</i></b>	<b>Supervisor</b>	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay	
<b><i>Chuck Lewis</i></b>	Treasurer	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay	
<b><i>Erin Griffith</i></b>	Clerk	<input type="checkbox"/> Yea <input type="checkbox"/> Nay	Absent
<b><i>Brian Gamrath</i></b>	Trustee	<input type="checkbox"/> Yea <input type="checkbox"/> Nay	Absent
<b><i>Wendy Brooks</i></b>	Trustee	<input checked="" type="checkbox"/> Yea <input type="checkbox"/> Nay	

Chris Bednark, Supervisor declared the revised resolution unanimously passed.

#### **Financial Review**

After review, motion was made by Mr. Lewis to approve the expenditures and pay the bills for the township and for the fire department with support by Mrs. Brooks. The motion was unanimously approved.

#### **Public Comment**

Rick Adas told the board the bulbs were in but they are 18 foot above the floor. Mr. Bednark offered to bring his 16-foot ladder in but that would not be tall enough. Rick had talked with Dan LaLonde and his is willing to bring his scissor lift down at any time. Mr. Bednark said he would get in touch with him. Mr. Lewis stated the township should be willing to rent it from Mr. LaLonde if necessary.

Rick Adas reported Ed Church has previously serviced the zero-turn mower but Mr. Church felt is better if we took it to a Kohler dealer as it may need a new motor. Wayne's Sharp All is a Kohler dealer. Mr. Bednark will get in touch with Wayne's Sharp-All.

**REMINDER** – No meeting in January 2024.

There being no further items for discussion, Mrs. Brooks made a motion to adjourn the meeting at 7:40pm. Mr. Lewis seconded and the motion was unanimously carried.

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Chris Bednark, Supervisor

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Erin Griffith, Clerk

These minutes were approved at the February 12, 2024 Case Township Board Meeting.