

Case Township Minutes February 10, 2025

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Erin Leach, Danielle Chapman, Wendy Brooks and Luke Ellenberger attended.

Public Welcome & Comments – 3 members of the public were in attendance.

Review & Approval of Minutes – Ms. Brooks motioned to accept the December 09, 2024 minutes without being read aloud. Mrs. Leach seconded and the motion was unanimously carried.

Reports

- **Ambulance** – Mr. Ellenberger reported wage increases of \$3.00 per hour across the board. There were 65 total runs for the month of November with 8 being in Case and 51 total runs for the month of December with 8 being in Case. One new employee was hired.
- **Exercise Room** - Mrs. Leach reported 170 visitors with \$175.00 collected for the month of December and 195 visitors with \$195.00 collected for the month of January.
- **Fire Department** – Mr. Counterman reported 0 runs in the month of December and 1 run in the month of January with a poor turnout. Mr. Counterman is considering paging other departments to runs. There were 2 trainings in the month of January. The garage drain in the fire hall is not working properly.

A discussion was had regarding payment to volunteer firemen for runs. This item will be placed on the March 10, 2025 board meeting agenda.

- **First Responders** – Mrs. Pochmara reported 0 runs for the month of December with a total of 36 runs for 2024 and 5 runs in the month of January.

Mrs. Leach made a motion to accept all reports. Mr. Ellenberger seconded and the motion was unanimously carried.

FYI and Correspondence

No FYI or correspondence for the months of December and January.

Old Business

No old business for the months of December and January.

New Business

1. Millersburg Bridge Repairs-

Information packets were given to the board from the Village of Millersburg for review. This item will be placed on the March 10, 2025 board meeting agenda for further discussion.

2. Cemetery Plots-

This item is tabled until the March 10, 2025 board meeting.

3. New board of review member-

Mrs. Leach motioned to approve Don Reece as the third board of review member. Mr. Ellenberger seconded and the motion was carried 4 to 0, with Mrs. Chapman abstaining.

4. New laptop for treasurer-

After discussion, Mrs. Brooks motioned to purchase a new laptop up to \$600.00 to replace the treasurer's outdated laptop. Mrs. Leach seconded and the motion was unanimously carried.

5. New Election ICP (tabulator)-

After discussion, Mr. Ellenberger motioned to purchase a new election tabulator up to \$6,000.00 to replace the outdated tabulator. Mrs. Chapman seconded and the motion was unanimously carried.

Financial Review Township and Fire Department-

A motion was made by Mrs. Brooks to approve the expenditures and pay the bills for the township and fire department. Mr. Ellenberger seconded and the motion was unanimously carried.

Public Comment

There was no public comment.

There being no further items to discuss, Mrs. Brooks motioned to adjourn the meeting. Mrs. Leach seconded and the motion was unanimously carried.

Mrs. Pochmara declared the meeting adjourned at 7:43pm.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

Case Township Minutes March 10, 2025

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Erin Leach, Danielle Chapman, Wendy Brooks and Luke Ellenberger attended.

Public Welcome & Comments – No members of the public in attendance.

Review & Approval of Minutes – Ms. Brooks motioned to accept the February 10, 2025 minutes without being read aloud, with revision discussed. Mrs. Chapman seconded and the motion was unanimously carried.

Reports

- **Ambulance** – Mr. Ellenberger 70 runs with 11 being in Case for the month of February. The 2025-2026 budget was passed.
- **Exercise Room** - Mrs. Leach reported 187 visitors with \$200.00 collected for the month of February.
- **Fire Department** – No report available for the month of February.
- **First Responders** – Mrs. Pochmara reported 1 run for the month of February.

Mrs. Leach made a motion to accept all reports. Mr. Ellenberger seconded and the motion was unanimously carried.

FYI and Correspondence

1. Flyer from the Library given to the board for review. After discussion, the board decided to stay neutral on the subject.

Old Business

1. Millersburg Bridge Repairs-

Tabled for further discussion until village grant is approved/denied.

2. Cemetery Plots-

This item is tabled until further notice.

3. Pay for volunteer firefighters-

Mrs. Leach motioned to approve pay for volunteer firefighters as follows:

- \$20.00 per run for licensed firefighters
- \$10.00 per run for unlicensed firefighters

And use the \$2,500.00 payment to the volunteer firefighters association annually from the township to help pay the expense, with any remaining funds at end of fiscal year transferred to the volunteer firefighters association.

Mrs. Brooks seconded and the motion was unanimously carried.

New Business

1. Reimbursement to treasurer for laptop purchase-

After discussion, Mrs. Leach motioned to reimburse Mrs. Chapman \$20.00 for personal funds used in laptop purchase. Mrs. Brooks seconded and the motion was unanimously carried.

2. ACH Policy-

After discussion, Mrs. Leach motioned to accept the ACH policy as drafted. Mr. Ellenberger seconded. A Roll call vote was taken with the following results.

<i>Lisa Pochmara</i>	Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i>Erin Leach</i>	Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i>Danielle Chapman</i>	Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i>Wendy Brooks</i>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
<i>Luke Ellenberger</i>	Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the Resolution and Policy adopted.

3. Sick Pay Policy-

Mrs. Brooks motioned to accept the sick pay policy as drafted. Mrs. Chapman seconded and the motion was unanimously carried.

4. Fire Department Roof-

This item is tabled until the April 14th meeting.

Financial Review Township and Fire Department-

A motion was made by Mrs. Chapman to approve the expenditures and pay the bills for the township and fire department. Mrs. Brooks seconded and the motion was unanimously carried.

Public Comment

There was no public comment.

There being no further items to discuss, Mrs. Brooks motioned to adjourn the meeting. Mrs. Leach seconded and the motion was unanimously carried.

Mrs. Pochmara declared the meeting adjourned at 7:42pm.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

**Case Township
Special Meeting Minutes
March 18, 2025**

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Erin Leach, Danielle Chapman, Wendy Brooks and Luke Ellenberger attended.

Public Welcome & Comments – No members of the public in attendance.

New Business

1. Resignation of Treasurer-

Mrs. Brooks motioned to accept Mrs. Chapman’s resignation as treasurer effective April 01, 2025. Mr. Ellenberger seconded and the motion was unanimously carried. Mrs. Chapman shall be removed from all Case Township bank accounts, including but not limited to Awakon Federal Credit Union, Alpena Alcona Area Federal Credit Union, Citizen’s National Bank and Huron National Bank.

2. Appointment of new Treasurer-

Mrs. Leach motioned to appoint Charles Lewis as the new treasurer. Mrs. Brooks seconded and the motion was unanimously carried. Mr. Lewis shall be added to all Case Township bank accounts, including but not limited to Awakon Federal Credit Union, Alpena Alcona Area Federal Credit Union, Citizen’s National Bank and Huron National Bank.

Public Comment

There was no public comment.

There being no further items to discuss, Mr. Ellenberger motioned to adjourn the meeting. Mrs. Leach seconded and the motion was unanimously carried.

Mrs. Pochmara declared the meeting adjourned at 7:05pm.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

Case Township Minutes April 14, 2025

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Erin Leach, Chuck Lewis, Wendy Brooks and Luke Ellenberger attended.

Public Welcome & Comments – 2 members of the public attended.

Review & Approval of Minutes – Mr. Lewis motioned to accept the March 10, 2025 minutes without being read aloud. Mrs. Brooks seconded and the motion was unanimously carried.

Reports

- **Ambulance** – No report available for the month of March.
- **Exercise Room** – No report available for the month of March.
- **Fire Department** – Mr. Counterman reported 10 runs for the month of March.
- **First Responders** – Mrs. Pochmara reported 4 runs for the month of March.

Mrs. Leach made a motion to accept all reports. Mr. Ellenberger seconded and the motion was unanimously carried.

FYI and Correspondence

None

Old Business

1. Fire Department Roof- The fire hall roof needs to be replaced at the furnace stack and also needs soffit replaced. Mr. Counterman will start getting bids for said repairs.

New Business

1. Appointment of supervisor as pension plan trustee-

Mrs. Leach motioned to appoint Lisa Pochmara, supervisor, as trustee for the Case Township Brighthouse/Metlife pension plan. Mrs. Brooks seconded and the motion was unanimously carried.

2. Proposed FYE 2024-2025 Budget-

The FYE 2024-2025 budget was given to the board for review.

3. Spring Cleanup-

After discussion, the board agreed on holding spring cleanup Saturday, May 03, 2025 at 10:00am.

4. Fire Department Door Replacement-

The fire department received an estimate to replace three doors and frames at the fire hall with a cost of \$8,387.72. Mr. Counterman is awaiting response on changes to the estimate.

5. Storm Damage Recovery-

The Presque Isle County manager is applying for Federal assistance for storm recovery on behalf of the counties townships.

F. Cell Phone for Treasurer-

After discussion, Mrs. Brooks motioned to purchase a cell phone and cell phone plan for the treasurer. Mrs. Leach seconded and the motion was unanimously carried.

Financial Review Township and Fire Department-

A motion was made by Mrs. Brooks to approve the expenditures and pay the bills for the township and fire department. Mrs. Leach seconded and the motion was unanimously carried.

Public Comment

Faith Robins addressed the board regarding a community wide garage sale to be held Memorial Day weekend. She will be making flyers and posting the event of social media.

There being no further items to discuss, Mrs. Brooks motioned to adjourn the meeting. Mrs. Leach seconded and the motion was unanimously carried.

Mrs. Pochmara declared the meeting adjourned at 7:36pm.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

**Case Township
Election Commission
Minutes
April 14, 2025**

Call to Order- The meeting was called to order at 6:44pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call- Lisa Pochmara, Chuck Lewis, and Erin Leach attended.

Public Welcome & Comments was no public comment at this time.

New Business-

1. **Election Inspectors; Election Commission Representatives and Election Chairperson Appointments-**

Election Inspectors:

Donna Leach (R)

Diane Lewis (R)

Erin Leach (D)

Election Commission Representatives:

Donna Leach

Diane Lewis

Erin Leach

Election Chairperson:

Donna Leach

Mrs. Leach motioned to approve the appointed election inspectors, Election Chairperson and Election Commission Representatives. Mr. Lewis seconded and the motion was unanimously carried.

Public Comment

No public attended.

There being no further items for discussion, Mrs. Leach made a motion to adjourn the meeting at 6:48pm. Mr. Lewis seconded and the motion was unanimously carried.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

These minutes were approved at the April 14, 2025 Case Township Election Commission Meeting.

Case Township Minutes May 12, 2025

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Erin Leach, Chuck Lewis and Wendy Brooks attended.

Public Welcome & Comments – 1 member of the public attended.

Review & Approval of Minutes – Mr. Lewis motioned to accept the April 14, 2025 minutes without being read aloud. Mrs. Brooks seconded and the motion was unanimously carried.

Reports

- **Ambulance** – No report available for the month of April.
- **Exercise Room** – Mrs. Leach reported 136 guests and \$127.00 collected for the month of April.
- **Fire Department** – No report available for the month of April.
- **First Responders** – Mrs. Pochmara reported 1 run and 1 assist for the month of April.

Mrs. Brooks made a motion to accept all reports. Mrs. Leach seconded and the motion was unanimously carried.

FYI and Correspondence

None

Old Business

None

New Business

1. Move Proposed FYE 7/01/25-6/30/26 Budget to Tentative-

Mrs. Leach motioned to move the FYE 7/01/25-6/30/26 budget from proposed to tentative. Mr. Lewis seconded and the motion was unanimously carried.

2. Dust Control for Rainy Lake Roads –

A motion was made by Mr. Lewis to approve all dust control measures by the Presque Isle Road County Commission on all Rainy Lake roads. Mrs. Brooks seconded and the motion was unanimously carried.

Financial Review Township and Fire Department-

A motion was made by Mrs. Brooks to approve the expenditures and pay the bills for the township and fire department. Mrs. Leach seconded and the motion was unanimously carried.

Public Comment

There was no public comment.

There being no further items to discuss, Mrs. Brooks motioned to adjourn the meeting. Mrs. Leach seconded and the motion was unanimously carried.

Mrs. Pochmara declared the meeting adjourned at 7:07pm.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

Case Township Minutes June 9, 2025

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Chuck Lewis, and Luke Ellenberger. Erin Leach and Wendy Brooks were absent. Diane Lewis, Deputy Clerk was present covering for Erin Leach.

Public Welcome & Comments – No public present.

Review & Approval of Minutes - Mr. Lewis motioned to accept the May 12, 2025 minutes without being read aloud. Mr. Ellenberger seconded and the motion was unanimously carried.

Reports

- **Ambulance** - Mr. Ellenberger reported for March there were 78 cases with 14 for Case. April there were 63 runs with 6 for Case.
- **Exercise Room** – Mrs. Lewis reported for Mrs. Leach, 103 visitors with \$92.00 collected for the month of May.
- **Fire Department** – Mr. Counterman was not present to report.
- **First Responders** – Mrs. Pochmara reported no runs for 1st Responders.

Mr. Lewis made a motion to accept all reports with Mr. Ellenberger seconding. The motion was unanimously carried.

FYI and Correspondence

- Mrs. Pochmara reported she attended the PI County Township Officers meeting in June and has been added to their email list. Topics of discussion included 1) Community grant for Health Crisis line. 2) There is a growing problem with Meth in our County & HUNT has been having trouble getting staff. 3) Sarah Melching informed the group there is no declaration for Federal Funds and also all townships should look into backup power. 4) Debris management is being handled through the County. Every township should follow the county plan for Emergency Management.

New Business

1. **2025-2026 Budget** – A motion was made by Mr. Lewis to move the Tentative 2025-2026 Budget to an Approved 2025-2026 Budget. Mr. Ellenberger seconded the motion and a roll call vote was taken with the following result.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the resolution passed.

2. **General Appropriations Act 2025-2026** – A motion was made by Mr. Lewis to approve the 2025-2026 General Appropriations Act as presented with Mr. Ellenberger seconding. A roll call vote was taken with the following result.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the resolution passed.

3. **2022-23 Board Meeting Schedule** – A motion was made by Mr. Ellenberger to approve the schedule as presented. Mr. Lewis seconded and the motion was unanimously carried.
4. **Resolution to Balance the Budget (Township)**- A motion was made by Mr. Ellenberger to balance the Township Budget. Mr. Lewis seconded and a roll call vote was taken with the following result.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the resolution passed.

5. **Resolution to Balance the Budget (Fire Department)** – A motion was made by Mr. Ellenberger to balance the Fire Department Budget. Mr. Lewis seconded and a roll call vote was taken with the following result.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the resolution passed.

6. **Approval of Fire Run Charges Ordinance** – A motion was made by Mr. Lewis to adopt the Fire Run Charges Ordinance with a minor correction under Section 2, B to reflect ORV not OVR and to change Section 3 removing the “date the service is rendered” to be the “invoice date”. Mr. Ellenberger seconded and a roll call vote was taken with the following result.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee Absent	<input type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the resolution passed.

7. **Cemetery plots**

This discussion was Informational only. No vote was taken. Justin Bruder, Sexton informed the township that only 6 grave sites were left and none were together. He has a customer that would like 8, all together. After discussion it was decided, a survey would need to be done to determine exact locations of the cemetery as Mr. Bruder was uncertain of the property boundaries. Mrs. Pochmara will follow up and report back to the board.

8. **Bid Requests for work at the Community Center**

Mr. Lewis presented a packet he prepared to request bids from three (3) contractors for work proposed. He requested a return date of July 1, 2025. This item will be added to the July 8, 2025 board meeting agenda to award the job.

Financial Review

1. Journals for Township and Fire Department dated 05-13-2025 thru 06-02-2025 were reviewed without question.
2. Journal dated 06-03-2025 thru 06-19-2025 were reviewed without question. Mr. Ellenberger made a motion to approve the expenditures and pay the bills. Mr. Lewis seconded and the motion was unanimously carried.
3. Profit & Loss Statements and Balance Sheets were reviewed without question.

There being no further items to discuss, a motion to adjourn was made by Mr. Ellenberger, seconded by Mrs. Pochmara at 7:48pm to adjourn. Mrs. Pochmara adjourned the meeting.

Lisa Pochmara, Supervisor

Diane Lewis, Deputy Clerk

Case Township Minutes July 14, 2025

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Chuck Lewis, Erin Leach, Wendy Brooks and Luke Ellenberger were in attendance.

Public Welcome & Comments – 3 members of the public were in attendance.

Review & Approval of Minutes – Mrs. Brooks motioned to accept the June 09, 2025 minutes without being read aloud. Mr. Lewis seconded and the motion was unanimously carried.

Reports

- **Ambulance** – No report available for the month of June.
- **Exercise Room** – Mrs. Leach reported 119 visitors with \$156.00 collected for the month of June.
- **Fire Department** – Mr. Counterman reported No runs for the month of June. The rescue rig was in the 4th of July parade in Onaway.
- **First Responders** – Mrs. Pochmara reported 1 run for the month of June.

Mrs. Brooks motioned to accept all reports. Mrs. Leach seconded and the motion was unanimously carried.

FYI and Correspondence

- No correspondence for the month of June.

Old Business

1. **Repair Bid for Community Center** – A motion was made by Mr. Lewis to approve the bid from Mike Credo to perform repairs to the community center in the amount of \$10,000.00. Mrs. Leach seconded the motion and a roll call vote was taken with the following result.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the resolution passed.

- Cemetery Burial Fee** – A motion was made by Mr. Lewis to allow a \$50.00 increase to burial fees, making the price \$800.00 for casket burials plus a \$50.00 maintenance fee, for a total of \$850.00; \$450.00 for urn burials plus a \$50.00 maintenance fee, for a total of \$500.00 and \$250.00 plus a \$50.00 maintenance fee for grave openings. Mr. Ellenberger seconded and the motion was unanimously carried.
- Cemetery Survey** – Tabled until August 11, 2025 board meeting. Mrs. Pochmara will obtain price from the survey company.

New Business

- New Laptop for Clerk** – A motion was made by Mrs. Brooks to allow the purchase of a new laptop for the clerk, up to \$1000.00. Mr. Lewis seconded and the motion was unanimously carried.
- Roof Repair Bid for Community Center**- A motion was made by Mrs. Leach to approve the estimate for roof repair from Doyle Roofing. Mr. Lewis seconded and a roll call vote was taken with the following result.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the resolution passed.

Financial Review

- Journals for Township and Fire Department dated 06-10-2025 thru 07-07-2025 were reviewed without question.
- Journal dated 07-08-2025 thru 07-14-2025 were reviewed without question. Mrs. Brooks made a motion to approve the expenditures and pay the bills. Mr. Lewis seconded and the motion was unanimously carried.

3. Profit & Loss Statements and Balance Sheets were reviewed without question.

Public Comment

1. Kris Sorgenfri brought information about the Ocqueoc Outdoor Center and the Friends of the Ocqueoc Outdoor Center for board review.

There being no further items to discuss, a motion to adjourn was made by Mrs. Brooks, seconded by Mrs. Leach at 7:41pm to adjourn. Mrs. Pochmara adjourned the meeting.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

Case Township Minutes August 11, 2025

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Chuck Lewis, Erin Leach, Wendy Brooks and Luke Ellenberger were in attendance.

Public Welcome & Comments – 1 member of the public was in attendance.

Review & Approval of Minutes – Mr. Lewis motioned to accept the July 14, 2025 minutes without being read aloud. Mrs. Brooks seconded and the motion was unanimously carried.

Reports

- **Ambulance** – Mr. Ellenberger reported 5 runs for the month of June.
- **Exercise Room** – Mrs. Leach reported 145 visitors with \$181.00 collected for the month of July.
- **Fire Department** – No report available for the month of July.
- **First Responders** – Mrs. Pochmara reported 2 runs for the month of July. The 1st responders have a new reporting system. Training will be held in the future.

Mrs. Leach motioned to accept all reports. Mr. Lewis seconded and the motion was unanimously carried.

FYI and Correspondence

- Mrs. Leach will be attending a Board of Elections Conference September 2nd and 3rd in Lansing. Diane Lewis, Deputy Clerk, will be covering.

Old Business

1. **Cemetery** – Mrs. Pochmara sent the necessary information to the cemetery surveyor and is waiting to hear back about a price and date for service.

2. **Cemetery**– New employment/sub-contractor contracts were given to the board for review. After discussion, the board gave permission to send the contracts out for signature.

3. **Doyle Roofing** – Doyle Roofing is slated to do roof repairs in October, 2025.

New Business

1. **Fire/Emergency Contract with Ocqueoc Township** – After discussion, the board agreed to send a letter back to Ocqueoc Township explaining the difference between mutual aid versus fire contracts.

2. **Resolution to balance FYE 06-30-2025 Township budget**- A motion was made by Mr. Lewis to move \$20.00 from Trustee (101-171-000.1), \$10.00 from Supervisor (101-171-703), \$2,354.53 from Clerk (101-215-000), \$285.40 from Board of Review (101-247-703), \$6,519.87 from Community Center (101-265-000), \$42.34 from Community (101-751-000) to Overhead (Twp 101-101-000), Cemetery (101-246-000), Elections (101-262-000) and Amend the Budget to add \$7,306.47 as follows:

Adjustments:

Department	Account	Amount
Community Center Misc.	101-265-955	- 6,519.87
Trustee	101-101-702	- 20.00
Deputy Supervisor	101-171-703	- 10.00
Deputy Clerk	101-215-703	- 2,354.53
Board of Review	101-247-728	- 285.40
Community	101-751-801	- 42.34
Twp Miscellaneous	101-101-955	+6,128.15
Election Computers	101-215-703	+2,354.53
Treasurer Supplies	101-253-727	+ 119.42
Treasurer Data Base	101-253-729	+ <u>630.04</u>
 Net Effect:	 0.00	

Amendments:

Department	Account	Amount
Cemetery Groundskeeper	101-246-703	+1,365.98
Cemetery Maintenance	101-246-931	+3,720.12
Treasurer Data Base	101-253-729	+ 193.96
Assessor	101-257-702	+ 201.88
Election Computers	101-262-728	<u>+1,824.53</u>

Total Amendments: 7,306.47

Mrs. Brooks seconded and a roll call vote was taken with the following result.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mrs. Pochmara declared the resolution passed.

3. **Resolution to balance FYE 06-30-2025 Fire Department budget-** A motion was made by Mrs. Leach, to move \$3,900.00 from Grant Fee (205-336-728) to Entity Fee (205-302-801) and move \$49.54 from Grant Fee (205-336-728) to Medical Supplies (205-303-728) to balance the FYE 6/30/2025 budget. Mr. Lewis seconded and a roll call vote resulted in the following.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Lisa Pochmara, Supervisor, declared the resolution passed.

4. **Grant Opportunity-** After board discussion, it was agreed that Mrs. Brooks will write a grant with the library for an electric sign to utilize at the community center.

Financial Review Township and Fire Department-

A motion was made by Mrs. Brooks to approve the expenditures and pay the bills for the township and fire department. Mr. Ellenberger seconded and the motion was unanimously carried.

Public Comment

1. There were no public comments.

There being no further items to discuss, a motion to adjourn was made by Mrs. Leach, seconded by Mr. Ellenberger at 7:46pm to adjourn. Mrs. Pochmara adjourned the meeting.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

Case Township Minutes September 08, 2025

Call to Order - The meeting was called to order at 7:00pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Chuck Lewis, Erin Leach, Wendy Brooks and Luke Ellenberger were in attendance.

Public Welcome & Comments – 1 member of the public was in attendance.

Review & Approval of Minutes – Mrs. Brooks motioned to accept the August 11, 2025 minutes without being read aloud. Mr. Lewis seconded and the motion was unanimously carried.

Reports

- **Ambulance** – Mr. Ellenberger reported 12 runs for the month of July.
- **Exercise Room** – No report available for the month of August.
- **Fire Department** – Mr. Counterman reported 0 runs for the month of August. 1 new applicant is interested in taking fire classes. Mr. Counterman has a mutual aid contract with the DNR needing signatures. The bump and run and parade were both a big success.
- **First Responders** – Mrs. Pochmara reported 4 runs for the month of August.

Mr. Lewis motioned to accept all reports. Mrs. Leach seconded and the motion was unanimously carried.

FYI and Correspondence

- Case township will have an ISD election in November.
- Mrs. Leach shared information regarding revenue sharing from the State of Michigan.

Old Business-

No old business for the month of August.

New Business

1. **Cemetery** – Mrs. Pochmara reported that NCLC will survey the cemetery boundary, however, the blocks also need to be surveyed.

Mr. Lewis motioned to have NCLC survey the cemetery boundaries and blocks. Mrs. Leach seconded and the motion was unanimously carried.

2. **Ocqueoc Twp. Contract** – A new fire contract was sent to Ocqueoc Township. They will be signing said contract at their September board meeting.
3. **MFR class** – Mrs. Pochmara has 4 volunteers interested in taking the MFR class. The class is available mostly online. The board will adopt a contract if the township pays for the classes.

Financial Review Township and Fire Department-

A motion was made by Mr. Lewis to approve the expenditures and pay the bills for the township and fire department. Mr. Ellenberger seconded and the motion was unanimously carried.

Public Comment

1. A township citizen praised the festival and parade as an overwhelming success and would also like to see praise given to the Millersburg Historical Society for sponsoring the summer concerts held at the park.

There being no further items to discuss, a motion to adjourn was made by Mrs. Brooks, seconded by Mrs. Leach at 7:43pm to adjourn. Mrs. Pochmara adjourned the meeting.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

Case Township Minutes October 13, 2025

Call to Order - The meeting was called to order at 7:01pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Chuck Lewis, Erin Leach, Wendy Brooks and Luke Ellenberger were in attendance.

Public Welcome & Comments – 2 members of the public were in attendance.

Review & Approval of Minutes – Mr. Lewis motioned to accept the September 08, 2025 minutes without being read aloud. Mrs. Brooks seconded and the motion was unanimously carried.

Reports

- **Ambulance** – No report available for the month of August.
- **Exercise Room** – Mrs. Leach reported 239 guests and 159.00 collected for the month of September.
- **Fire Department** – No report available for the month of September.
- **First Responders** – Mrs. Pochmara reported 2 runs for the month of September.

Mrs. Brooks motioned to accept all reports. Mr. Lewis seconded and the motion was unanimously carried.

FYI and Correspondence

No FYI or correspondence for the month of September.

Old Business-

1. **Cemetery** – Mrs. Pochmara asked the board to meet at the Riverside cemetery Thursday to look at the space available and discuss survey options.

New Business

No new business for the month of September.

Financial Review Township and Fire Department-

A motion was made by Mrs. Leach to approve the expenditures and pay the bills for the township and fire department. Mr. Ellenberger seconded and the motion was unanimously carried.

Public Comment

1. No public comment.

There being no further items for discussion, Mrs. Brooks made a motion to adjourn the meeting at 7:32pm. Mrs. Leach seconded and the motion was unanimously carried. Mrs. Pochmara declared the meeting adjourned.

Lisa Pochmara, Supervisor

Erin Leach, Clerk

Case Township Minutes November 10, 2025

Call to Order - The meeting was called to order at 7:03pm by Mrs. Pochmara with everyone standing for the pledge of allegiance.

Roll Call – Lisa Pochmara, Chuck Lewis, Erin Leach, Wendy Brooks and Luke Ellenberger were in attendance.

Public Welcome & Comments – 3 members of the public were in attendance.

Review & Approval of Minutes – Mrs. Leach motioned to accept the October 13, 2025 minutes without being read aloud. Mrs. Brooks seconded and the motion was unanimously carried.

Reports

- **Ambulance** – Mr. Ellenberger reported 5 runs for case for the month of September. An audit was performed with no changes.
- **Exercise Room** – Mrs. Leach reported 21.00 collected for the month of October.
- **Fire Department** – Mr. Counterman reported no runs for the month of October. Steve Northrop will become the fire department training coordinator. There are 2 new personnel. E-Dispatch billing has increased this year.
- **First Responders** – Mrs. Pochmara reported 1 run for the month of October.

Mr. Lewis motioned to accept all reports. Mr. Ellenberger seconded and the motion was unanimously carried.

FYI and Correspondence

- 1.** Ken Lind from EMC Insurance stopped by just to touch base and answer any questions regarding the Townships insurance policy.
- 2.** Onaway school would like property taxes to be paid ½ in the summer and ½ in the winter. The treasurer would like to charge the school a fee of 2.75-3.00 per parcel as it will no longer be paid by the state if the tax is split. The school will need to negotiate said fee with all applicable townships.

Old Business-

- 1. Cemetery** – Mrs. Pochmara reported the cemetery boundary survey is complete and plotting the new blocks will be done soon.

New Business

- Mrs. Pochmara nominated Ken Szymoniak as a new Board of Review member to replace a retiring member. A motion to approve BOR candidate Ken Szymoniak was made by Mr. Lewis. Mr. Ellenberger seconded and the motion was unanimously carried.
- A motion was made by Mrs. Leach to adopt the resolution authorizing the establishment of a receiving board for elections held in Case Township. Mrs. Brooks seconded and a roll call vote was taken resulting in the following.

Lisa Pochmara, Supervisor	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Chuck Lewis, Treasurer	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Erin Leach, Clerk	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Wendy Brooks, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay
Luke Ellenberger, Trustee	<input checked="" type="checkbox"/> Yea	<input type="checkbox"/> Nay

Mr. Pochmara declared the resolution adopted.

Financial Review Township and Fire Department-

A motion was made by Mrs. Brooks to approve the expenditures and pay the bills for the township and fire department. Mrs. Leach seconded and the motion was unanimously carried.

Public Comment

- A member of the public would like work to be performed on Rainey Lake Rd. Mr. Lewis informed the member Case Township has no jurisdiction over Rainey Lake Rd., and they would need to discuss the matter with the Presque Isle County Road Commission.

There being no further items for discussion, Mrs. Brooks made a motion to adjourn the meeting at 7:37pm. Mrs. Leach seconded and the motion was unanimously carried. Mrs. Pochmara declared the meeting adjourned.

Lisa Pochmara, Supervisor

Erin Leach, Clerk